

Lunchtime Organisation
St Peter's Primary Aylesford
April 2021

- We will return to a one hour lunch period as of week 2.
- We can have 6 tables along each side of the hall, with 5 children sitting on each bench, facing the wall. This means that two classes of thirty can be sat along each wall.
- We will have a row of 6 tables down the middle of the hall as we do now. These will have benches each side. One class will sit at the first three tables, on both sides of each table, with classmates facing each other.
- A separate class will sit at the next three tables.
- Thus we can have up to four classes in the hall at any one time.

- We will retain our waiter/waitress service approach, with the meals being brought to the children as they sit at their tables.
- We will have a staggered meal service, just as we used to.
- KS1 will enter the hall at 12pm and be served their food. KS1 packed lunch children will also eat in the hall.
- KS2 will be split between the flat and sloping playgrounds.
- When the KS1 children have been served and Wendy has the next class' meals ready, they will be called into the hall.
- Years 3 and 4 will be next into the hall. Their vacating the sloping playground will provide space for KS1 as they finish eating and leave the hall.
- Children will leave the hall as and when they have finished eating.
- All KS2 children will go to the flat playground as they finish eating.
- KS2 packed lunch children will eat outdoors whenever the weather is fine enough for them to do so.

	Hall – Lunch Service	Top Playground	Sloping Playground
12.00 – 12.30ish	KS1	Years 5 and 6	Years 3 and 4
12.30 – 1.00	Years 3, 4, 5 and 6	KS2	KS1

Staffing

	Hall – Lunch Service	Top Playground	Sloping Playground
12.00 – 12.30ish	Julie, Gemma H, Harriet, Claire.	Karri, Tina	Anne, Sophie
12.30 – 1.00	Sophie, Anne.	Karri, Tina	Hannah, Gemma H, Claire

We start with 4 staff in the hall serving lunch to the KS1 children.

We have 2 MMS supervising each of the flat and sloping playgrounds.

We can send KS1 children out to the sloping playground as they finish eating without staff having to follow them.

When Year 3 come into the hall for lunch, whenever that is, Sophie will follow them in. If that is before 12.30, Claire can leave the hall to take her place on the playground.

Anne will come in when Year 4 come to lunch. Gemma H will then leave the hall and go to the sloping playground.

Anne and Sophie will remain in the hall serving all of the KS2 children as the classes come in, whilst Karri and Tina will remain on the playground throughout.

Wet Weather

In the event of wet weather, Julie, Gemma H, Harriet and Claire will be in the hall serving KS1, whilst Sophie, Anne, Tina and Karri will be in their classrooms with their specific year group. Each will have a walkie talkie for use in any emergency. The KS2 allocations are as follows:

Year 3 – Sophie

Year 4 – Anne

Year 5 – Tina

Year 6 – Karri

KS2 children will not eat packed lunch in their classrooms – they will wait until they are in the hall to eat.

Whole KS1 classes can be taken back to their classrooms en masse, once every member of the class has finished eating. They will obviously be accompanied by their MMS. Should this happen, the MMS are allocated to the following year groups:

Year R – Julie/Gemma H

Year 1 – Harriet

Year 2 – Claire

At 12.30, all KS1 children must go to their classrooms if it is still wet, and KS2 will go to the hall, accompanied by their MMS.