

St Peter's Church of England Primary School Aylesford

Re-Opening Rationale and Risk Assessment

February 2021

Admittance of Pupils for On Site Teaching

In December 2020 the school closed after an outbreak of Covid 19 amongst the pupil and staff populations.

Two teachers became ill and subsequently tested positive for Covid 19. After parents were urged to have their children tested, 12 were found to be asymptotically carrying the virus. The outbreak spread quickly and in total 6 members of staff contracted the virus. Due to school closure, we were not subsequently informed of all positive cases amongst pupils and their families, but the outbreak spread.

Whilst the latest strain of the virus did not make any of our pupils ill, it is evident that pupils were able to spread it to other children and adults despite the precautions which existed in school to prevent such an occurrence.

Dangers Identified from the Outbreak

- Children carry this strain of the virus.
- They do so asymptotically.
- Children spread the virus to other children and to adults.
- The latest strain of the virus is not contained by the precautions which exist in school.
- The virus spreads between pupils in the same bubble and to staff.
- Sibling links mean that the isolation of distinct bubbles is rendered ineffective.
- The strain makes adults ill and even in the best case scenario, debilitates them for a considerable time.

Additional Dangers Identified

- A small number of our parent body flout government restrictions, including isolation requirements.
- The virus remains within our community. One family was known to contract Covid in the February half term break.

- The known danger that a child attend school asymptotically carrying the virus means that it is impossible to prevent the virus coming into the school.
- There is no government guidance identifying how the new strain is transmitted and whether this can be definitely countered within schools.
- By returning all pupils to school full time, no further actions have been taken to address this known risk.

Consequences

- The government have stated that they expect the number of infections and transmission rate to increase as a result of schools re-opening. Thus, there appears to be no means of *preventing* transmission within the school setting, and that we can only take every possible step to *limit* the risk of transmission.
- We assume that it is highly likely that if the virus is brought into school by an asymptomatic child, it will spread to peers and adults.
- We must review our practices and devise our own strategy for reducing the risk of contamination spreading.

Risk Assessment

Risk – Transmission of Virus Between Pupils

- That an asymptomatic pupil will transmit the virus to a classmate

Risk Level – High

Preventative Measures

1. Maximise separation between pupils within the classroom.
2. Minimise any use of shared items/bodily contact.
3. Maintain maximum ventilation in the classrooms.
4. Maximise hygiene regime to minimise any possible spread of the virus.
5. For Year 1 pupils, table top shields to be placed between pupils.
6. Staggered start and end to school day to prevent crowding

7. Increased use of hand washing and sanitiser for all pupils.
8. Staggered dining service to allow greater separation between pupils. Served lunch service to prevent crowding of pupils.

Resultant Risk Level – Remains High as this cannot be sufficiently mitigated against

Risk – Transmission of Virus from Pupils to Adults

- That an asymptomatic pupil will transmit the virus to a member of staff working in their bubble.

Risk Level – High

Preventative Measures

1. All staff to maintain the greatest social distance possible whilst completing their roles.
2. All staff to wear PPE whilst interacting with pupils.
3. Staff to use Perspex protective screens when working closely with pupils.
4. Parents to be asked to conduct weekly Lateral Flow tests on themselves to help identify families carrying the virus.

Resultant Risk Level – Remains High as this cannot be sufficiently mitigated against

Risk – Transmission of Virus from Adults to Adults

- That an infected member of staff will transmit the virus to a colleague.

Risk Level – Moderate

Preventative Measures

1. Staff to conduct twice weekly Lateral Flow Tests to quickly identify any infection.
2. School policy for any staff feeling unwell in any way to remain off school.

3. Measures in place to ensure that social distance is maintained whilst colleagues use the staff room.

Resultant Risk Level – Remains Moderate

Operational Procedures March 2021

Testing

- All staff attending school will be asked to complete a lateral flow Covid test twice weekly. They will report any positive results, remain in isolation and immediately complete a PCR test.
- Parents will be advised that they are also eligible to receive weekly lateral flow tests and they will be asked to complete these as the best means of identifying asymptomatic pupils and preventing the further spread of the virus.

PPE - Staff

- Staff are required to wear issue blue face masks whenever they are with the children. If their role means that it is imperative for children to see the teachers lips moving, they may wear a visor for the period required.
- Staff are free to wear visors in addition to face masks when working with children.
- Masks should be changed every hour as they lose efficiency the longer they are worn. Staff may choose to do this. However, staff **are required** to change them at least at the start of each session – 8.30am, 10.30am and 1.15pm.
- Staff **are required** to wear a visor when working with children in close proximity.

PPE – Children

- Parents will be asked to speak to their children about face coverings and if age appropriate, they will be encouraged to wear one. Attendance at school will not be dependent on their doing so.

Drop Off

- KS1 pupils will line up on the sloping playground - Year 2 at 8.30 and Year 1 at 8.35. Parents will not come onto the site. They will see their children in through the gate and leave. Teachers will meet their children on the playground and take them to their classrooms.
- Year R parents will walk their children onto the sloping playground at 8.40. They will take them around to the rear of Year R and leave them at the classroom entrance. The parents will then exit via the rear gate. A member of staff will be on the gate to ensure that no child runs out. Parents will be expressly asked not to park cars on Vicarage Road.
- Any KS2 sibling can wait with their classmates in Coronation Gardens as this will be opened at 8.25.

- KS2 children will enter Coronation Gardens between 8.25 - 8.40 and line up in four rows. They will be sent to their rooms one class at a time from 8.40 by Mr Holditch who will be on duty.

Collection

Key Stage Two Children

- Each of the KS2 classes – Years 3 – 6, will be walked down to Coronation Gardens by their teacher, at an allotted time to be collected by parents.
- Year 6 will come down at 2.45; Year 5 at 2.50; Year 4 at 2.55 and Year 3 at 3pm.
- The gates will be opened at 2.45 and the parents of Year 6 children asked to spread out in a line across Coronation Gardens.
- The Year 6 children will be released to their parents and they will leave via the Coronation Garden gate.
- The same process will be repeated with each year group.
- Any children not collected will be held to one side.
- Parents will wait outside the gardens until the preceding year group have been dismissed. They will only be allowed into the gardens once it is clear.
- All parents coming onto the school site must wear a facemask unless they can show that they are exempt from having to do so.

Key Stage One Children

- The KS1 children will be dismissed from the sloping playground. Parents will come in *and out* of the small side gate.
- There is no one way system.
- If people are trying to both come in and out of the gate at the same time, those coming in have priority.
- Parents come in the side gate at an allotted time and wait at the bottom of the sloping playground.
- We will use the black and yellow barriers to create a corral in which parents stand.
- The KS1 children will be lined up by the office door and released to parents as normal.
- Parents and children then leave by the side gate.
- Year 2 are collected at 2.50; Year 1 are collected at 2.55; Year R are collected at 3pm.

Siblings

- Older Siblings will go to their younger brothers and sisters and leave with them.

Visitors

Visitors will be required to adhere to the visitor protocol.

Handwashing

- Children will be required to wash their hands at the start of the day; immediately prior to and following the morning and lunch breaks; and immediately prior to the end of the school day.
- Hand sanitiser will be available in classrooms and pupils will be directed to use it periodically during each session.
- Staff must follow at least the same hand washing regime and will sanitise regularly.

Social Distancing and Classroom Organisation

- The latest guidance suggests that if possible, staff should maintain a 2m distance from pupils wherever possible. This isn't a practical suggestion for those working in the classroom. Those in offices will try to comply with this limitation as fully as possible.
- Staff are certainly asked to maintain a 1m distance from children and colleagues as much as is possible (this may be broken should an emergency arise, such as the need to administer first aid).
- In Years 2-6 Children will be seated at their desks, facing the same direction. Desks will be spaced as far apart as the classrooms allow.
- Children with siblings in other year groups will be sat at the end of rows as much as is possible. to children with siblings in matching year groups. We will not sit children with siblings next to children who have siblings in different year groups.
- Table screens will be set up in the Year 1 classroom. These children will sit facing each other.
- The use of classroom-based resources, such as books and games, is to be kept to a minimum.
- Year R/1 pupils will need closer contact at times, including child initiated learning, because of their age; but teachers should still review lessons to try to minimise the need for closer contact as much as is possible.
- The Key Stage bubbles will remain separate at break times.

Close Proximity Working

- Children with more complex needs including medical conditions, those in receipt of EHCPs and those in EYFS may need staff to work in closer proximity than is safe. If this is the case, staff must take every precaution available whilst doing so and must make SLT aware of any issues which they feel reduce safety to an unacceptable level.
- When working with children less than 1m distance, staff must wear both a mask and visor. When supporting class work, they should screen between themselves and the child when possible.
- If administering any form of first aid/medical support, the staff member should don a protective apron which should be discarded into an identified waste box as soon as possible. The waste box will be safely discarded at the end of each day.

Ventilation

- All rooms being used will have any external doors propped open and all windows will be kept open. Both pupils and staff are allowed to wear sufficient warm clothing to remain comfortable whilst working.
- We will prop open any internal door, including fire doors which are in a high traffic areas to negate the need for people to touch them.
- In the Mount Pleasant building, the internal door from the entrance foyer to the hall will be permanently propped open, as will the door from the hall to the corridor and the door in the corridor itself.
- In The Lodge, the internal doors from the Year R and 2 classrooms leading onto the internal corridor will be propped open, as will the door within the corridor itself.

Toileting

- Year R and Year 2 children will use the toilets on the ground floor of the Mount Pleasant building.
- Year 1 will use one of the toilets in their classroom – the second will be for staff use.
- Staff in the Lodge will also use the designated toilet outside the new staff room.
- Year 6 will use their designated toilet on the second floor of the Lodge.
- Staff in Mount Pleasant will use the toilet outside the old staff room.

- The remaining KS2 children will use the toilets in Mount Pleasant. Each of the 3 year groups will be designated a particular toilet cubicle for their use.

Movement/Separation around the Site

- Movement around the site will continue to be controlled with a one way system between the upper and lower playground.
- No child is to be sent to the school office. If help is required, teachers are to phone the office from their classrooms.

Break time

- Both playgrounds will remain halved. Barriers will ensure a 1m exclusion zone between each half of playground.
- Key stage breaks are altered with KS1 now at 10.00-10.15 to prevent Year R and 6 congestion at the bottom of the fire exit stairway.
- The year groups will remain on their portion of the playground. They will not be given shared resources with which to play. The trim trial in Coronation Garden cannot be used by children.
- Water fountains will be returned to use but only for the filling of water bottles – children will not drink directly from the fountains.

Playground Allocation (Excluding Wednesdays and Thursdays)

	Top Boundary Fence	Top Picket Fence	Sloping Buildings	Sloping Wall
10.00 – 10.15 Play	Year R	Year 1	Year 2	Year 2
10.30 – 10.45 Play	Year 6	Year 5	Year 4	Year 3

Playground Allocation –Wednesdays

	Coronation Gardens	Sloping Buildings	Sloping Wall

10.00 – 10.15 Play	Year R	Year 1	Year 2
10.30 – 10.45 Play	Year 4	Year 3	Year 6

- On a Wednesday the flat playground is in use for tennis. Year 5 have their tennis lesson during the scheduled break and hence are not on the playground rota.

Playground Allocation - Thursday

	Top Boundary Fence	Top Picket Fence	Sloping Buildings	Sloping Wall
10.00 – 10.15 Play	Year R	Year 1	Year 2	Year 2

	Coronation Gardens	Sloping Buildings	Sloping Wall
10.30 – 10.45 Play	Year 4	Year 5	Year 6

- On a Thursday, the flat playground is in use for PE. KS1 break can go ahead as usual as Hannah and Sarah will take their break during this period.
- However, the playground is being used during KS2 break. Year 3 have their PE lessons during break and are not on the rota.

Break time supervision Duties

Duties	Coronation Garden Gate	Mount Pleasant Gate	Year R Gate	KS2 Break	KS1 Break	Coronation Gardens
Monday	Jim	Jo Lomakin	Gemma W	Nadya/Deb	Dee/Hannah/Colette (1 to 1)	Jim
Tuesday	Jim	Jo Lomakin	Gemma W	Vic/Pip	Gemma/Hannah/Colette (1 to 1)	Jim
Wednesday	Lorraine	Jo Lomakin	Gemma W	Julie/Deb	Hannah/Lorraine/Colette (1 to 1)	Claire Phipps
Thursday	Jim	Jo Lomakin	Gemma W	Jess/Pip	Emma/Lisa/Colette (1 to 1)	Jim
Friday	Jim	Jo Lomakin	Gemma W	Kieron/Julie	Ruth/Hannah/Colette (1 to 1)	Jim

- Morning gate duties are to stop any children from leaving the site after they have been brought into school by their parents.
- The staff highlighted will ensure that first aid equipment is taken out to the playground.

Lunchtime Supervision

- Lunch break will begin at 11.30 and end at 1pm. However, each class still only has a one hour lunch break.
- Years R and 6 will have a lunch break from 11.30 – 12.30
- Years 1-5 will have a lunch break from 12.00-1.00.
- Years R and 6 will eat lunch 11.30 – 12.00 and then have 30 minutes play.
- Years 1 and 5 will eat lunch 12.00-12.30 and then have 30 minutes play.
- Years 2, 3 and 4 will have 30 minutes play 12.00-12.30 and then eat lunch 12.30-1.00.

	Hall – Lunch Service	Top Playground	Sloping Playground	Coronation Gardens
11.30 – 12.00	Years R and 6			
12.00 – 12.30	Years 1 and 5	Years R and 6	Years 2 and 3	Year 4
12.30 – 1.00	Years 2, 3 and 4		Years 1 and 5	

- On a Wednesday Year 4 stay on Coronation Gardens but are joined by Year 2. We will divide the space in two. Years 1 and 5 will go on the sloping playground when they come out from lunch. So we will have this:

	Hall – Lunch Service	Top Playground	Sloping Playground	Coronation Gardens
11.30 – 12.00	Years R and 6			
12.00 – 12.30	Years 1 and 5	Year 3 - tennis	Years R and 6	Years 2 and 4
12.30 – 1.00	Years 2, 3 and 4		Years 1 and 5	

- Year 4 will use Coronation Gardens as their play area during the break.
- The first two sittings involve no more than 54 children being in the hall. They will be seated in bubbles, separate from each other. Packed lunches will largely sit together at the far end of the school hall to aid serving of the school dinners.
- The third sitting involves up to 78 children being seated together in the hall. They will be as socially distanced as is possible.
- Each bubble has been assigned specific MMS as follows:

Year R – Julie/Hannah/Gemma

Year 1 – Gemma W

Year 2 – Claire

Year 3 – Sophie

Year 4 – Anne

Year 5 – Tina

Year 6 – Karri

Lorraine and Colette will split the 1 to 1 support role.

- Hours of work:
 Karri – 11.15 -12.30 – 15 minutes to help set up the hall and then one hour supervision
 Gemma – 11.15-12.30- 15 minutes to set up and one hour supervision
 Tina – 11.45 – 1.00 – 15 minutes cleaning toilets and then one hour supervision
 Gemma - 11.45 – 1.00 – 15 minutes cleaning toilets and then one hour supervision
 Claire – 12.00 – 1.00 – one hour supervision
 Sophie – 12.00 – 1.15 – one hour supervision and 15 minutes cleaning toilets
 Anne – 12.00 – 1.15 – one hour supervision and 15 minutes cleaning toilets

In the event of wet weather, playtime will be held in each class supervised by the MMS. Classes will come to the hall for their allotted meal time in order to eat.

Counselling

Counselling will continue on a Wednesday. The only space available for this is the Headteacher's office, so Jim will work at home on Wednesdays to facilitate this.

Cleaning and Staff Access to Site

- One cleaner will be employed for the Lodge and one for Mount Pleasant. They will provide as deep a clean as possible to all areas being used each day.
- Pupils toilets will be cleaned immediately prior and immediately following the lunch break.

Pupil Possessions and Uniform

- It is recommended that pupils limit the amount of equipment they bring into school each day to essentials, such as lunch boxes, hats, coats, books, stationery. Bags are allowed.
- Children will not be required to wear uniform. This will prevent the inadvertent mixing of coats, jumpers, cardigans etc.

Wraparound Provision

- Will remain suspended until term 5 at the earliest. If the situation allows the resumption of Wraparound provision in term 5, we will re-open the booking procedure in the penultimate week of term 4 so that we can assess numbers and plan staffing provision accordingly.

Staff Room

We need to minimise any risk of contamination between staff when using the only communal area in the school, which is the staff room.

- Windows in the staff room are to be kept open at all times, but the staff room door may be closed to maintain confidentiality and privacy during conversations.
- Staff do not need to wear PPE when using the staff room.
- However, the seating has been arranged to maintain at least a 1m gap between staff members at all times and where possible this will be 2m.
- The room is limited to a maximum of 8 people at any one time.

In order to ensure that people have somewhere to sit whilst they eat, there will be a rota for the mealtimes. However, people can stay in the staff room outside of these times, if there is space. The named people must be given priority for a space if there is none to spare:

11.30 – 12.00: Dee, Hannah, Hannah, Kieron, Jo, Jim, **Claire H**

12.00 – 12.30: Emma, Gemma W, Ruth, Lorraine, Lisa, Julie, **Sarah B.**

12.30 – 1.00: Nadya, Jess, Vicky F, Pip, Colette, Debbie, **Chloe.**

Green indicates those working only on certain days.

Tennis Timetable- Wednesdays

9.30 – 10.15	10.15 -11.00	11.00 – 11.45	11.45-12.30	1.10 – 1.50	1.50 - 2.30
Year 6	Year 5	Year 4	Year 3	Year 2	Year 1

- We need the flat playground for tennis. During breaks both KS1 and the 3 remaining KS2 classes will use the sloping playground and Coronation Gardens.

Creative Curriculum - Thursday Timetable

- Creative Thursdays will be largely as normal. Music will be delivered by Paul, but MFL will not start until term 5 at the earliest.
- Teachers may keep children back from PE or music on a Creative Thursday to complete English or mathematics interventions.
- Teachers may also use the remainder of Creative Thursday to cover additional English or mathematics.
- Hence, the timetable has been slashed and now only covers music for KS2 and PE for the school.

Year	8.40 - 9.20	9.20 - 10.00	10.00-10.15	10.30- 10.45	10.15 – 11.00	11.00 – 11.45	1.00 – 1.40	1.40 -2.20	2.20 – 3.00
R		PE	KS1 Break						
1			KS1 Break				PE		
2	PE		KS1 Break						
3		Music 9.30 – 10.15		KS2 Break	PE				
4				KS2 Break	Music 10.15-11.00	PE			
5				KS2 Break		Music 11.00 –11.50		PE	
6	Music 8.40 – 9.25			KS2 Break					PE

- KS1 break will use both the sloping **and flat playgrounds**, as Hannah and Sarah will take a break then. PE lessons will resume at 10.15 – and hence KS2 playtime will use the sloping playground and Coronation Garden only. We will need one year group to go on Coronation Gardens then. Year 4 already do it so are the best ones to take the morning slot as well.

Curriculum, Intervention, Catch Up and PPA

- PPA will be delivered by Lisa and Pip in the morning. Between them they will provide 7 mornings of PPA cover. The remaining 13 sessions will be used to cover targeted catch up teaching to small groups. The groups may cover different bubbles.

	Monday	Monday	Tuesday	Tuesday	Wednesday	Wednesday	Thursday	Thursday	Friday	Friday
Lisa	Year 2 PPA	CUI		CUI		CUI	Year R PPA		Year 1 PPA	CUI
Pip	Year 3 PPA	CUI		CUI	Year 5 PPA	CUI	Year 6 PPA		Year 4 PPA	CUI

TA Allocations – Term 4

Year Group	Teacher	Teaching Assistant	Teaching Assistant
R	Dee Stone	Hannah Price	Hannah Nichol (One to One)
1	Emma Hutchings	Gemma Wenborn	
2	Ruth Cavender	Colette Dunkley (One to One) Lorraine Johnson (One to One)	Sarah Butcher 0.4 Class Support
3	Nadya Paget		
4	Jess Burgess		
5	Vicky Francis	Debbie Kalachaikis (One to One)	TBC 0.3 (One to One)
6	Kieron Eastwood	Julie Wood (One to One)	

TA Allocations – Terms 5-6

Year Group	Teacher	Teaching Assistant	Teaching Assistant
R	Dee Stone	Hannah Price	Hannah Nichol (One to One)
1	Emma Hutchings	Harriet Brunger	
2	Ruth Cavender	Colette Dunkley (One to One) Lorraine Johnson (One to One)	Sarah Butcher 0.4 Class Support
3	Nadya Paget		
4	Jess Burgess		
5	Vicky Francis	Debbie Kalachaikis (One to One)	TBC 0.3 (One to One)
6	Kieron Eastwood	Julie Wood (One to One)	

Curriculum Focus

- If needed, teachers may refrain from teaching any foundation subject in order to devote more time to the teaching of English and mathematics. This may be whole class, or through the use of removal groups.
- Teachers are asked to timetable English and mathematics in the mornings.
- Teachers will liaise with the SENCo to identify groups of children who need to be removed from class during foundation subject lessons, for these top up teaching sessions in English or mathematics.
- If teachers identify a whole class need, they may abandon the afternoon curriculum and use time for additional whole class sessions in English or mathematics.
- Teachers may keep children back from PE or music on a Creative Thursday to complete English or mathematics interventions. Teachers may also use the remainder of Creative Thursday to cover additional English or mathematics.
- Teachers will make full use of circle time and restorative practices to address any concerns or anxieties which pupils may have about their return to school.

Marking

- Teachers are able to take books home to mark. However, they may not wish to do so.
- Teachers will follow the Covid Marking Policy as adopted in term 1.

Assemblies and Worship

- As of week 2, Jim will hold the act of worship on a Monday and Tuesday, and a Celebration assembly will be open to wider families every Friday.
- All worship will take place virtually via zoom.

Staff Meeting Timetables

All staff meetings will remain virtual for the foreseeable future. At present, there are no scheduled meetings for administrative or support personnel. These will be scheduled if required.

- Tuesday 3.15- 4.30pm – Senior Leadership Team
- Thursday 4.00- 5.15 - Teachers

Fire Safety

- Fire doors have been left open since the re-opening. We will risk assess each fire door in both buildings to determine whether this practice can continue. Where the risk to people from keeping fire doors open is minimal, we will continue to do so.
- The Fire Evacuation procedures have been updated and shared with staff.
- On the Tuesday of week 1, we will hold a practice fire evacuation.

Dealing with Suspected Covid

- If a child is suspected of displaying possible symptoms of Covid 19, the member of staff will telephone the school office to inform them. In turn, the office staff will inform the Headteacher.
- The Headteacher will attend the classroom wearing full PPE. He will remove the child to the Headteacher's Office. All windows will be opened. He will assess the child and, if required, ask the office staff to contact the child's parent for them to be collected.
- The child will remain with the Headteacher in the office until they are collected.
- If the Headteacher were to be absent from school for any reason, Gayle Rein will take his place. The child will still be quarantined in the Headteacher's office.
- The class teacher will endeavour to clean the relevant areas of the classroom as fully as possible once the child had left. They will ensure that no other child sits in the vacated seat or has contact with resources used by the child displaying Covid symptoms.
- At the first possible opportunity, all relevant deep cleaning will be completed to ensure that no trace of the virus remains

First Aid

- Given that people may have the virus but be asymptomatic, we must take steps to ensure that any close physical contact, as required when treating a minor injury, does not have the potential to allow transmission of the virus, as this poses a greater threat than the immediate danger of the injury being treated.
- Consequently, those administering first aid should wear gloves and a mask or visor when doing so.
- ***It is highly likely that this will cover all circumstances requiring first aid at this school.***
- However, should an incident occur at any other time, or in another location around school, when the first aider is not wearing PPE, and the victim appears unconscious or displays any other symptoms requiring immediate investigation, the first aider may examine the victim without first donning PPE – *if they so wish*.
- If the first aider feels that the injury poses such a serious risk to the life of the victim that immediate aid is required, they may, if they so wish, administer first aid without donning the appropriate PPE.
- This may also be the case when the victim is in extreme distress. However, all first aiders should don PPE as soon as is practical when dealing with a serious incident.
- First aid kits and full PPE are supplied to all classrooms for sole use within that bubble.
- First aid should be administered within the classroom or on the playground, and children should not be taken to the office for treatment.
- Obviously, if the injury is serious, the child will be moved to wherever is required to receive treatment and first aiders will attend from whichever bubble they support.

Administering Medicines

- If when administering medicine those administering need to be less than 1m from the child, then they should wear gloves, a mask and visor.

Performing CPR

- The Resuscitation Council (UK) provides some useful advice of how to keep yourself safe when providing CPR. **You can read their full advice on their website.**
- Recognise cardiac arrest by looking for the absence of signs of life and the absence of normal breathing. Because of the risk of contamination it is advised that first aiders try to avoid checking for breathing by placing their ear and cheek close to the patient's mouth.

- If you are in any doubt about confirming cardiac arrest, the default position is to start chest compressions until help arrives.

Paediatric Resuscitation

- Paediatric cardiac arrest is unlikely to be caused by a cardiac problem and is more likely to be a respiratory one, making ventilations crucial to the child's chances of survival.
- If a child is not breathing normally and no actions are taken, their heart will stop and full cardiac arrest will occur.
- Performing rescue breaths will increase the risk of transmitting the COVID-19 virus, either to the rescuer or the child/infant. However, this risk is small compared to the risk of taking no action as this will result in certain cardiac arrest and the death of the child.
- Thus, in the event of a child suffering a cardiac arrest and requiring CPR, the first aider is asked to perform full CPR including rescue breaths, if they are so willing, whilst the ambulance is summoned. However, the Headteacher must be informed as soon as possible that such a situation arises and he will perform rescue breaths as part of the CPR treatment if required.

Adult Resuscitation

- The recommendation for first aiders in the event of an adult requiring CPR is that they limit their treatment to chest compressions only.
- Those first aiders attending any adult on site who requires CPR, are asked to give serious consideration to performing rescue breaths as part of the CPR treatment. The Headteacher must be informed as soon as possible that such a situation arises and he will perform rescue breaths as part of the CPR treatment.
- After performing compression-only CPR, all rescuers should wash their hands thoroughly with soap and water.
- For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared

